

# RAVENSTHORPE PARISH COUNCIL

## MINUTES OF THE MEETING held on Wednesday 15<sup>th</sup> July 2009

### 1. OPENING PROCEDURES:

1.1 **PRESENT:** B Ball, P Foss, S Holt (chairman), J Jones, R Spring, M Worthington

1.2 **APOLOGIES:** C Clewes, J Matts, S Pasley-Tyler

### 1.3 DECLARATIONS OF INTEREST

**Personal** - none

**Personal and Prejudicial** - none

2.1 **THE MINUTES OF THE MEETING held on Wednesday 17<sup>th</sup> June 2009** were agreed and signed as correct by the chairman.

2.2 **THE MINUTES OF THE EXTRAORDINARY MEETING held on Wednesday 1<sup>st</sup> July 2009** were agreed and signed as correct by the chairman.

### 3. MATTERS ARISING

3.1 **Dog Mess** – letters for distribution – these were ready, S Holt said he would find some young people to do this.

3.2 **Garden - The Bank** it was agreed that this has not as yet been done to a good standard – clerk to chase contractor.

4. **PUBLIC TIME** – there were no members of the public present

### 5. BUSINESS

5.1 **Road Safety** – B Ball advised that she and R Spring had taken down the signs. The mobile flashing signs are operating in the village.

5.2 **Pot Holes and White lines** – concerns were raised that nothing had yet been done. The chairman said that he had chased Ian Smith and will chase him again. J Jones advised that some work had been carried out in Coton.

5.3 **Street Lighting** – the clerk had obtained some figures and it looked as if about a 46% saving could be made by having the lights go out at 12.00am and coming on again at 5.30am. The chairman advised the cost of the new lamps need looking into further and then the whole thing can be tied in together.

5.4 **Village Emergency Plan** – The chairman and Clerk had looked at the original paperwork and this has been updated. It was agreed that this should be circulated so that any other additions could be made. It was agreed that the Parish Emergency Group should consist of S Holt (chairman of PC), E Peachey (clerk), P Foss, R Spring, S Pasley-Tyler will be asked if she would represent Coton. These people would hold lists of all contacts. It was agreed that to hold a list of vulnerable people was not necessary as it was felt that a 'Good Neighbour Scheme' would come into play. The contact list to be updated annually.

5.5 **Powers of Well Being in the Community** – paper circulated – R Spring advised that there was a potential to raise funding for many projects which would be of benefit to parishioners. He said that to draw on it people would have to be put forward for training. He gave examples of how it could be put to good use. A lengthy discussion ensued – the clerk advised that the council had very specific powers under which funds can be raised under the precept and this would have to be taken into consideration. S Holt said that he would read the document.

5.6 **Independent Auditor's Report** – the following items were brought to the councils' attention.

a. **Financial Management** – periodic checks – no evidence – J Jones said that he would ensure to do this at precept time and the end of the financial year.

- b. **Ownership of Land and Property** – council to ensure it has all legal documentation to any land and property it owns. – clerk and chair to look into this.
- c. **Register of Councillors' Interests** – to be held at clerk's house to make them more accessible for councillors.
- d. **Fidelity Insurance** – although the council has increased this the auditor felt it was not enough – to look at next year.

**5.7 East Midlands Regional Assembly** – Regional Plan Partial Review: Options Consultation – S Holt to attend the workshop and report back  
Closing date for comments – Tuesday 6<sup>th</sup> October 2009

**5.8 West Northants Joint Planning Committee** – Notification – Emergent Joint Core Strategy for West Northamptonshire. 6 Week Consultation for 16<sup>th</sup> July to 27<sup>th</sup> August. Will await the next information.

**5.9 Sale of Play Area – Dairy Court** - the clerk advised that she had received a letter advising that the transfer of the Play Area needs completing. The Solicitors said that they would look at it but it was felt that this may not be necessary. The clerk is still waiting for the draft transfer. It was agreed that as there was not a meeting in August, the clerk and chairman should deal with this as they see fit.

**5.10 Pocket Park** – meadow mowing – R Spring advised that there were no other known people about with the right equipment to do this other than the company always used – he said that he was unable to give a quote as he was never sure how long it would take to do After discussion it was agreed that although the job was quite a bit dearer last year, it should be done and be taken on trust.

**5.11 NCC** – letter of introduction - Volunteer Coordinator – Courtney Claunch – who will be working with Parish Path Wardens, Tree Wardens and Highway Representatives.

**5.12 NCC** - Parish Highway Rep – Update – B Ball agreed to act as Highway Rep.

**5.13 Neighbourhood Watch Coordinator** – S Holt advised that he put this on the agenda as he was concerned that no one had been found to replace Rosemary. He said that he would contact her to see what the situation is and suggested that it should be advertised in the Newsletter.

## 6. PLANNING none

## 7. FINANCE

### 7.1 IT WAS AGREED TO PAY THE FOLLOWING ACCOUNTS

e.on	Street lighting quarterly maintenance	141.67
David Grainger	Mowing April/May June	1239.13
<b>TOTAL</b>		<b>1380.80</b>

**7.2 BALANCES AT BANK £5508.46**

## 8. COUNCILLORS REPORTS AND RISK ASSESSMENTS

**8.1 Pocket Park** – All Clear

**8.2 Allotments** – it was reported that there appeared to be an unsafe branch overhanging. The tree warden said that he would look at it.

## 9. LEAFLETS

<b>10.1 DDC</b> – Health Walk Newsletter	notice board
<b>10.2 DDC</b> – Money 4 Youth	notice board
<b>10.3 Village Viewpoint</b>	circulation
<b>10.4 Clerks and Councils Direct</b>	circulation
<b>10.5 emda news</b>	circulation